

Residential Accommodation Application Form 2023 – 2024



Duchy College Stoke Climsland
Residential.Services@duchy.ac.uk
www.Duchy.ac.uk



WELCOME!

Dear Student,

Firstly, hello and welcome to Duchy College Stoke Climsland. Hopefully you are just as excited about coming to study here as much as we are to welcome you. There is quite a lot of information to read and digest and so we recommend taking time to go through each section in turn to fully understand all the details.

One point I would like to stress is that the accommodation is allocated on a need basis and is not “first come, first served”. The deadline for applications is 24th July 2023 and we allocate all rooms after this date. New students and returners need to apply for accommodation. We will try as far as possible to provide you with your first choice of accommodation. We cannot at this stage fully confirm your place due to differing demands such as age, location of student and gender however we will aim to confirm your place by 8th August 2023. Applications received after the 24th July 2023 will be allocated accommodation on a case by case basis if accommodation is available otherwise you will be put on a waiting list.

After having read this document I hope you will have a better understanding of the accommodation at Duchy College and what it encompasses, however; if you have any questions or wish to discuss anything about accommodation, please do not hesitate to contact us via the Residential Team Lead on 01579 372314 or residential.services@duchy.ac.uk I look forward to seeing you and I hope you have a happy and enjoyable summer.

Michelle Crocker

Residential Team Lead, Duchy Stoke Climsland campus



ROOM ALLOCATION

Room allocation is undertaken fairly and is designed to ensure maximum student enjoyment and access to the education students want.

We allocate rooms based upon individual student needs and where possible we aim to provide students their first choice of accommodation type. Rooms will only be allocated once the payment is received.

We prioritise the following:

- Students under 18s years old.
- Students who do not live within reasonable travelling distance to the College.
- Students who require full-time, term time accommodation.
- Students with a disability/support needs.
- Returning students.

We aim to accommodate students who may have specific and/or additional needs. However, there may be times when this is not possible. Please contact the Residential Team Lead to discuss requirements.

ACCOMMODATION AVAILABLE

The cost of residential accommodation at is based on two elements:

- **Room:** There is a choice of room options are available. The accommodation fees include the room for the duration of the academic year with occupancy during term time only. The accommodation fees include all bills (excluding food and drink), access to social areas and activities and 24/7 support from staff.
- **Food:** All rooms, with the exception of self-catering options, must also select a food package to ensure appropriate access to sustenance whilst living on site. Please select the most appropriate package based on the likely use of accommodation (eg: weekdays only, weekend stays, timetable for 3 days on campus etc). Students will be issued with a personal catering card which will be credited with the amount selected in your food package. Each Sunday, any remaining credit will be removed and the new credit will be applied so select the best package for your stay. Residential students purchasing their meals* with their catering card will receive a discount in the college canteen (*Meals only, not snacks or drinks). Additional food can also be purchased through cash / card payments at any time and catering cards can be topped up in year.

DUCHY STOKE CLIMSLAND ACCOMMODATION <u>ROOM</u> COSTS 2023-2024		Select (✓ / Y)
Single Study (private room with shared toilet / shower facilities, kitchenette and small social area) Note: A food plan must also be selected from below	£3,420 per year	
Self Catering (access to shared bathroom, kitchen and social areas). Available for students aged 18+ only.	£3,600 per year	
Duty students (short stay 3 nights / Friday to Monday to meet course needs) <i>Note: This is only available where it is required for the course.</i>	£70 per week	
Alternative duty package. <i>If duties for your course are likely to be more than 3 nights, please contact the team for a price based on number of days / nights required.</i>	POA	
Food Packages 2023-2024 Please select the most appropriate package based on the timetabled days on campus or likely use of accommodation.		
Short Stay / Duty (choose if only likely to be in accommodation for 2 days / nights per week)	£918 per year (£25.50 per week)	
Basic (choose if likely to be on campus for 3 days / 4 nights). <i>Note: most courses will have this study pattern.</i>	£1530 per year (£42.50 per week)	
Week (choose if likely to be on campus for 5 days / nights)	£2,295 per year (£63.75 per week)	
If you have been informed that your course will not be a full college year, or you will be studying a higher education course, please tick here. We will check with the course team to see if there needs to be any change to the accommodation length and fee.		

- A £100 non-refundable fee is payable on application and we will not process your application until this fee is paid. It will be retained by the college to cover costs such as administration, PAT testing,

Laundry etc. In the event of your application being unsuccessful then this fee will be refunded in full.

- Accommodation fees are based on the room cost and selected food package for the year. You will receive one invoice for this full accommodation cost.
- Your accommodation contract is for the full academic year in order to allocate the room for use during term time for the full academic year. The accommodation fees are still payable in the case of any absence including in work experience, study tours, sickness or choosing to commute rather than stay in your booked accommodation.
- If the accommodation is vacated by the accommodation occupant (including if the student is excluded) before the end of the academic year then fees are chargeable for the remainder of the academic year. This will only be reviewed in exceptional circumstances.
- Payment of fees is arranged on an individual basis and can be either 10 monthly instalments by direct debit, termly or paid in advance for the whole year.
- The full invoice of payment fees, OR the first payment of a payment plan, MUST be made by 31st August 2023 to confirm the accommodation and to provide access to accommodation in time for the first day of term.
- Students may not stay in residence during non-term time. Agreed start and end dates of each term will dictate when students must arrive and leave their accommodation. The accommodation fees take into account these non-term weeks.
- Any damages sustained to college property will be invoiced to the fee guarantor.
- For all students, a guarantor (who is over 25) will be required to sign the accommodation contract and adequate payment arrangements made before the student enters accommodation.

RESIDENTIAL BURSARY / FINANCIAL SUPPORT

We are pleased to be able to provide access to a residential bursary to help with some of the cost of accommodation.

This is available to those with a household income of £50,000 or less. Other criteria must also be met.

You can find out more and apply for a bursary by visiting Duchy.ac.uk/accommodation.

Residential Accommodation Application Form 2023-24

STUDENT DETAILS

Title:	Forename:	Surname:
Address:		
Postcode:		
Phone (Day):	Mobile:	
Email:		
Date of birth:	Age on 01/09/2023:	
Gender:	Car/Bike Registration:	

COURSE DETAILS

Course name:

ACCOMMODATION REQUESTED

Please confirm the type of accommodation and food package you would like. Wherever possible we will adhere to student's special requests. (Select by using a ✓ / Y)

Accommodation	Single Study		Short Term (Duties)		Self-Catering	
Food	Basic		Week		Short Stay (Duty)	

CRIMINAL CONVICTIONS

This may not affect your place. However, failure to notify the College of any previous or current criminal convictions may lead to your residential place being at risk. This is due to our safeguarding responsibilities and takes into account the nature of the campus demographics.

Do you have or have had a criminal conviction:
 No ☐ Yes ☐ If yes, please provide the date of conviction (date / month / year)

Nature of conviction:

STAFF USE ONLY

Date form received:	Staff use only: TR-BC-323-101-17160
Type of fee received: Cheque <input type="checkbox"/>	Cash <input type="checkbox"/> Card details through finance <input type="checkbox"/>
Fee given to finance:	

FURTHER INFORMATION ABOUT THE STUDENT APPLYING TO LIVE IN ACCOMMODATION

We endeavour to have an ethos of openness and support to help every student whilst they are resident with us. Please provide details to help us to ensure that the accommodation can meet the needs of the student. We will work with students and parents whenever necessary to ensure that the accommodation and support is suitable.

SPECIFIC LEARNING / SUPPORT NEEDS

Do you need additional support to live independently?

Yes (please provide details below) ☐ No ☐

If you tick 'yes' a member of staff may be in touch to discuss your requirements in order fully support you. Failure to disclose any additional support needs may lead to a withdrawal of accommodation.

Please tick to provide any further relevant information:

EHCP (please provide details in box below) ☐

ADD ☐

ADHD ☐

Autism ☐

Asperger Syndrome ☐

Dyslexia ☐

Dyspraxia ☐

Other (please provide details below) ☐

Any further details:

MEDICAL INFORMATION

Medical conditions:

Please tick and provide further details, including medication if you have a history of or are currently suffering from any of the following:

Diabetes ☐

Heart problems ☐

Skin complaints ☐

Asthma ☐

Hearing loss ☐

Sight loss ☐

Epilepsy / Seizures ☐

ME ☐

Other (please provide details below) ☐

Any further details:

Mental health:

Depression ☐

Anxiety ☐

Panic attacks ☐

Self harm ☐

Eating disorders ☐

Other (please provide details below) ☐

Have any of the above been medically diagnosed? Yes ☐ No ☐

Any further information:

Allergies: (Please state if you carry an EpiPen)Penicillin ☐Dairy Products ☐Latex ☐Nuts ☐Wheat/Gluten ☐Stings/Bites ☐Other (please provide details below) ☐Any further information:

Hospital Treatment: If you are receiving hospital treatment at present or planned whilst you are at college, as an inpatient or outpatient, please provide brief details here.

Self-Declaration:

Is there anything you would like to add, which is relevant to your health and/or welfare?

Date of last tetanus vaccination:

Residential students are strongly advised to register with the local GP whilst at college. This is a simple form which staff will be able to assist with during your first few weeks at college. This means we can get you GP services more quickly and easily.

NEXT OF KIN INFORMATION

Where possible please add two parents / guardians. The people listed below will be the ONLY people we will communicate with in regards to your son / daughter / ward. If there is someone else you would like us communicate with, please list these on a separate page. Please remember to keep your contact details up to date with us.

Title:	Forename:	Surname:
Relationship:		
Address:		
Postcode:		
Phone (Day):		
Phone (Eve):		
Mobile:		
Email:		
Title:	Forename:	Surname:
Relationship:		
Address:		
Postcode:		
Phone (Day):		
Phone (Eve):		
Mobile:		
Email:		

UNDER 18 PARENTAL CONSENT

We have listed activities that take place whilst students are resident in accommodation. Please tick to identify which activities you are happy for your son / daughter / ward to take part in **WITHOUT** staff ringing home first to check with you. If you would like staff to call you to check for each instance, please tick the 'no' box and we will ring a named next of kin contact first. Please note, these relate to the accommodation and outside of college hours and not to lessons or main college activities.

College organised unsupervised offsite trip e.g: shopping trips, Trago Mills, Tesco	Yes <input type="checkbox"/> No <input type="checkbox"/>
Student organised unsupervised offsite trip e.g: a walk in the local area, to the shops with friends etc	Yes <input type="checkbox"/> No <input type="checkbox"/>
Offsite overnight e.g: staying at a friend's house	Yes <input type="checkbox"/> No <input type="checkbox"/>
Going home for the weekend or during the week	Yes <input type="checkbox"/> No <input type="checkbox"/>
Other residential students staying over / staying in another students' room This would normally be when the student has a day off the next day	Yes <input type="checkbox"/> No <input type="checkbox"/>
Off the shelf medication e.g: Paracetamol, Ibuprofen, cold and flu, and antihistamines.	Yes <input type="checkbox"/> No <input type="checkbox"/>
Off site in another student's car	Yes <input type="checkbox"/> No <input type="checkbox"/>
Allow photos to be used on Residential Services Facebook page	Yes <input type="checkbox"/> No <input type="checkbox"/>

BILL PAYER

Please enter the name of the person who will be responsible for paying the accommodation account. The accommodation bill payer must be over 18 years of age and have sufficient means to pay all fees due. Students aged over 18 will be invoiced directly unless otherwise informed.

Title:	Last name:		
Forename:			
Address:			
Postcode:			
Phone (Day):		Phone (Eve):	
Mobile:			
Email:			Date of birth:

ACCOMMODATION FEE GUARANTOR

Please enter the name of the person who will act as guarantor if the student is being invoiced and is aged under 25. The accommodation guarantor must be over 25 years of age and have sufficient means to pay all fees due. In consideration of the College providing accommodation to the accommodation occupant, I agree to indemnify the landlord (Cornwall College) against all losses incurred as a result of any failure by the tenant to comply with the terms of the Residential Handbook, Residential Terms and Conditions and any other publications which may be issued by the College from time to time. Even if the College gives the accommodation occupant extra time to comply with any obligation, or does not insist on its strict terms, this guarantee remains fully effective. I understand that this is a legally binding contract and the College will, if necessary, institute legal proceedings against me to recover sums due in respect of this contract.

Title:	Last name:		
Forename:			
Address:			
Postcode:			
Phone (Day):		Phone (Eve):	
Mobile:			
Email:			Date of birth:

RESIDENTIAL ACCOMMODATION TERMS AND CONDITIONS

The accommodation occupant (student), parent / guardian and / or bill payer must read the Terms and Conditions carefully before signing this agreement and by doing so hereby agree to the terms and conditions as stated below.

Cornwall College reserves the right to refuse accommodation to any student who breaks the Terms and Conditions and students are also bound by the college's disciplinary procedures and may be asked to vacate the accommodation with immediate effect.

1. The accommodation occupant agrees to abide by the regulations relating to the college accommodation, printed in the Residents Handbook or other College publications. The College reserves the right to change, or put in place, rules if they are deemed beneficial for the College community.
2. The room is for the use of the accommodation occupant only. Other persons are not permitted to make use of the room during the absence of the accommodation occupant.
3. A £100 non-refundable application fee is payable when applying for accommodation. If your application is successful it will be retained by the College to cover services such as administration, PAT testing, laundry etc.
4. Your accommodation contract is for the full academic year in order to allocate the room for use during term time for the full academic year. The accommodation fees are still payable in the case of any absence including work experience, study tours, sickness or choosing to commute rather than stay in your booked accommodation.

5. The full invoice of payment fees, OR the first payment of a payment plan, MUST be made by 31st August 2023 to confirm the accommodation and to provide access to accommodation in time for the first day of term.
6. If the accommodation is vacated by the accommodation occupant (including if the student is excluded) before the end of the academic year then fees are chargeable for the remainder of the academic year. This will only be reviewed in exceptional circumstances.
7. Where the accommodation occupant intends to apply for a residential bursary, it should be noted that they are responsible for the **full** amount of the fees until all the required documentary evidence has been provided AND the bursary has been agreed and confirmed by the college. This applies in all cases including failure to apply, failure of application, or exhaustion of funds available. The bursary will be allocated on a term by term basis. If the accommodation is vacated by the accommodation occupant (including if the student is excluded) before the end of the academic year, the bursary will be recalculated to only support the dates in which the accommodation was in use. Awarding of the successful bursary is based on meeting the criteria and providing evidence, agreeing to the bursary and accommodation terms and conditions, and is subject to availability.
8. If the accommodation occupant wishes to move to a different room they can only do so subject to availability and with the approval of the Residential Team Lead. Thereafter the rental applicable to the new room will be applied and the appropriate adjustment will be made to the accommodation fees. Any payment plans previously agreed will be amended to ensure all fees are collected prior to the end of the tenancy agreement.
9. All students will be required to attend Compulsory meetings throughout the year. These will include subjects on The Residential Induction, Drugs and Alcohol Awareness, Mental Health Awareness, Safeguarding. They will also be required to attend block meetings throughout the year. They must also keep in touch through agreed communication channels to keep up to date with residential information.
10. It is the responsibility of the accommodation occupant to clean their room (including shared areas). Continued failure to keep the room to a reasonable standard may result in Campus Services deep cleaning the room for which there will be a £50 charge. The College cleaners will not clean bodily fluids (e.g. vomit) – if these are found in the room or in communal bathroom areas you will again be charged for a deep clean at the commercial rate of up to £100.
11. The College may move accommodation occupants into alternative accommodation on campus with one week's notice.
12. The accommodation occupant must have a set of keys at all times. Should the occupant lose a key and/or fob then these will be replaced at a cost of £25.
13. It is against the law for Under 18s to drink alcohol on site. No alcohol is to be consumed by Under 18s or to be kept in their rooms. Anyone signing out for the evening is not permitted to return to site under the influence of alcohol. Failure to follow these rules will result in action in line with the Behaviour and Misconduct Policy and could lead to exclusion from accommodation. Next of Kin will be contacted and may be asked to collect you from campus.
14. It is a criminal offence for over 18s to buy or provide alcohol to any under 18 students. If any residential student is identified of doing this, it will result in action in line with the Behaviour and Misconduct Policy and could lead to exclusion from accommodation. The police may also be notified which could incur a fine of up to £2,000.
15. Over 18s. Whilst over 18s are allowed to drink alcohol this must be conducted within the following rules: Alcohol can only be consumed in the social area in their own block. Alcohol should not be over

20% volume. No alcohol is to be consumed on campus other than stated above. This is to minimise alcohol related disturbances and maintain a safe healthy campus.

16. Our campus is predominantly a non-smoking site and smoking (including the use of e-cigarettes/vapes) is only allowed in the permitted designated area. Failure to follow these rules will result in action in line with the Behaviour and Misconduct Policy and could lead to exclusion from accommodation.
17. The College will not tolerate students engaging in drug use. Non-prescription drugs (including psychoactive substances formally called legal highs) or drug paraphernalia are not allowed on campus at any time. Anyone caught in possession of drugs or drug paraphernalia, using, sharing, gifting or dealing will be subject a behaviour review in line with the Behaviour and Misconduct Policy. This could lead to exclusion from accommodation or the College. We will also be required to report this to the Police.
18. Over 18s must not be present in under 18s blocks after 10.30pm and under 18s must be in their own blocks by 11pm when the Residential Services team will carry out night-time checks. No under 18s should be out of their accommodation block after this time.
19. No under 18 residential students are allowed in over 18s blocks.
20. The College promotes an atmosphere conducive to learning during college hours and should remain sociable outside of these hours. All noise is to cease at 10.30pm. Students making too much noise will be asked to reduce it immediately and will be required to do so at any time during the day or evening. All staff reserve the right to temporarily confiscate items to assist with maintaining a quiet campus.
21. All students must sign out and leave their keys in the Residential Services Office if they leave their accommodation or go off-site when they are in residence, including during the day. Students must collect their keys as soon as they return to site which must be between the hours 8.30am and 10.30pm.
22. Tampering with fire equipment including the covering of smoke alarms, extinguishers or alarm call points is strictly forbidden. Failure to follow these rules will result in action in line with the Behaviour and Misconduct Policy and could lead to exclusion from accommodation. Any damage must also be paid for.
23. The College will not tolerate deliberate damage to any property owned by the College or others. You will be charged for any damage caused by you or your guests. Students must complete the pre-entry room check form in detail and return it on the day of your arrival. Failure to do so may result in you being charged for any pre-existing damage. Damaged or broken items are to be reported immediately to enable the Campus Team to fix and/or replace them. In the case of damage to communal or shared areas, any damage costs will be split between the relevant occupants within the block unless the individual responsible can be identified. The bill payer will be notified of damage costs in writing and given time to respond. Failure to respond within 21 days will result in payment being taken automatically from payment details held by the Finance Department. If no valid payment details are held then this amount will be invoiced.
24. The accommodation occupant must vacate their room by 7pm on the last day of each term and hand back all keys issued to them by the College. Students will be notified of the return dates and times and this will also be shared via social media / communication channels.
25. Students cannot access the room during non-term time but their belongings can remain unless otherwise requested. However, the College cannot accept any responsibility for any property left at the end of each term. Occupants can only return to campus after 6pm on the day before college starts again. Where the room will be required for use or maintenance outside of term time, students will be

asked to remove their belongings. We will give at least 2 weeks' notice if this is requested and a secure location can be provided to store the belongings during the non-term time break.

26. It is the student / parent / guardian's responsibility to immediately inform Residential Services of any changes in contact details, phone numbers, medical conditions or any other information that might affect the student's welfare.
27. We will contact parents / guardians where we have concerns for the wellbeing of any student in accommodation. This will be automatic where a student is aged under 18 on the 31st August 2023, even if they turn 18 during the College year. Where a student is aged 18 or over when they join accommodation, we ask they also give us the right to contact a next of kin in support of their wellbeing. This is an option that can be agreed to in the final agreement section. If we are concerned over the safety and welfare of an over 18 resident who has not given permission, we will still contact the next of kin where we feel this is in the best interests of the student.
28. Lost property is recorded and stored for a maximum period of 6 weeks after which time it will be disposed of accordingly.
29. Some items are prohibited on campus on Health & Safety grounds (as stated in the Residential Guide). This includes includes joss sticks, candles, oil burners, camping gas, camping stoves, lighter fuel and any items prohibited by the College weapons Policy.
30. Any confiscated items will be recorded, labelled and stored until returned to student at an agreed time. Rules and regulations relating to persons living on campus are contained within the Residential handbook which the accommodation occupant is responsible for reading and understanding. If there are any questions relating to the rules and regulations, or an individual requires assistance or the handbook in an alternative format please, see a member of staff from Residential Services in confidence.
31. By signing this agreement, the accommodation occupant and parent / guardian / bill payer agrees to be bound by these Terms and Conditions. Breaches of College rules and regulations will result in disciplinary action being taken. This could be a warning, removal of privileges, suspension from College (in some cases this would be immediate), exclusion from residential accommodation or exclusion from College.
32. If an accommodation occupant is asked to leave college accommodation on disciplinary grounds, the College can stipulate that this will be effective immediately, especially where the individual's continued presence poses a potential risk to themselves or others at College. In other circumstances the College can stipulate when the accommodation occupant must leave the accommodation. This will not usually be more than 5 days after notification of the decision of exclusion. If the fees are left unpaid the College reserves the right to pass these on to our external collection agency or pursue through the County Court and will be subject to an administration charge.
33. Cooling Off Period - There will be a period of 14 days 'cooling off' from the point of occupation. During this 14 day period the occupant can be released from their contract if requested in writing to the College. If released from the contract the occupant will remain liable for fees for the duration of their actual stay in college accommodation however the application fee remains non-refundable.
34. Supplementary Regulations for Students Under 18 - The College endeavours to provide extra support and guidance for students under 18 years of age living in the College residential accommodation and to this end has implemented additional regulations which are set out in our Terms and Conditions and Residential Guide.

For the information of parents/guardians: The College cannot accept responsibility for the behaviour and welfare of students who fail to comply with these regulations. Failure to follow these rules will result in action in line with the Behaviour and Misconduct Policy and could lead to exclusion from accommodation.

DECLARATIONS AND AGREEMENTS**Declaration by Accommodation Occupant (Student)**

I understand and agree to abide by the Terms and Conditions stated above and as detailed in the Resident's Handbook and understand that failure to do so may result in my removal from the College's residential accommodation.

Signed:

Date:

Declaration for Student aged 18 or over

I agree to residential staff talking with my named next of kin and / or bill payer if deemed necessary for my wellbeing or welfare whilst a resident at college.

Signed:

Date:

Declaration by Parent / Guardian (where the student is aged 18 or under on 31st August 2023)

I understand and agree to the Terms and Conditions stated above and as detailed in the Resident's Handbook and I will help my ward / student to adhere to these rules. I understand that failure to follow this agreement may result in the student's removal from the College's residential accommodation but accommodation fees will still be liable.

Signed:

Date:

Bill Payer Agreement

I understand and agree to act as the accommodation Bill Payer and agree to be bound by the Terms and Conditions as set out above and in the accommodation contract.

Signed:

Date:

By signing this form I hereby consent to the processing of my personal data in line with the Cornwall College Student Privacy Notice available at www.cornwall.ac.uk/governance/your-information

Send your completed form and your non-refundable application fee to:

Residential Services Team, Duchy College, Stoke Climsland, Callington, Cornwall, PL17 8PB.

Or email it to residential.services@duchy.ac.uk

Please call 01579 372314 for any enquiries

HAVE YOU DONE EVERYTHING?

1. Fill in this application form by the 1st August 2023. However, the sooner we receive your application the sooner your application can be processed to secure your accommodation.
2. Make payment of the £100 non-refundable application fee (not applicable for Duty Students) and send back to: Residential Services Team, Duchy College, Stoke Climsland, Callington, Cornwall PL17 8PB. Applications will not be processed until this fee is received.
3. If paying by cheque, please make it payable to 'The Cornwall College Group'. You can also contact the Residential Bursary & Finance Officer on 01395 562393 or Finance on 01209 617775.

WELFARE CARE FOR RESIDENT STUDENTS

At Duchy College Stoke Climsland we pride ourselves on the care we provide to our students. Parents and guardians will be pleased to hear that the care of the students is also assessed by Government Standards and Ofsted.

“Residential learners make good progress from their starting point on admission to the College. They benefit both academically and socially from being residential” (Ofsted, 2018).

We have a dedicated team of Residential Services staff working for the students 24/7 who are able to provide support and guidance as well as ensure that the students have a safe and sociable environment in which to live.

We also have a team of staff that offer a variety of sports and entertainment. We provide regular evening activities and various trips. However; this is a learning environment and whilst you are here we have a duty of care for you and your studies. We will make sure that you have access to learning materials, facilities and learning resources to achieve your full potential. We will also make sure that you are safe and secure and we will also act accordingly and fairly when required.

In order to support students and help you we need to have as much information about you as possible in order to maximise your chances of being successful. The more we know about you, the more we can help, so please be honest with us to ensure you provide as much information as possible on this application form. We will do our best and put into place the support you need during your stay.

We cannot wait for you to join us at our vibrant campus. We will be here when you need us, we will celebrate with you in your successes, we will push you to be the best you can be and give you any support when it is needed.



CONTACT US

Accommodation

Residential Team Lead
Duchy College
Stoke Climsland
Callington
Cornwall
PL17 8PB

Tel: 01579 372314

residential.services@duchy.ac.uk

Residential Bursaries

Residential Bursary and Finance Officer
Bicton College
East Budleigh
Budleigh Salterton
Devon
EX9 7BY

Tel: 01395 562393

General Course and Campus Enquiries

Customer Services
Duchy College
Stoke Climsland
Callington
Cornwall
PL17 8PB

Tel: 0330 123 4784

Stoke.enquires@duchy.ac.uk

Duchy.ac.uk